



# BALAJI COLLEGE OF PHARMACY

Approved by A.I.C.T.E., PCI New Delhi and Affiliated to J.N.T.U.A., Anantapuramu  
(Established under **Sri Balaji Educational Society**, Anantapuramu)

Ref. No: BCP/ IQAC/ 2022-23/ 1

Date: 02-09-2022

## PROCEEDINGS OF THE PRINCIPAL

### Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) of the Institution has been constituted by the rules and regulations of the Institution.

The committee shall be responsible for the maintenance of quality and Standards in the Institution. The committee members shall attend the meetings whenever scheduled. The tenure of the committee shall hold for the period of one academic year i.e., from 2022 to 2023

The Composition of the committee is as follows.

S.NO	NAME	DESIGNATION	ROLE/POSITION
1.	Dr. V. Sreedhar	Principal, BCP	Chairperson
2.	Dr. T. Sreenivasulu Reddy	Special officer, SBES	Member from Management
3.	Dr. T. Rajavardhana	Professor	Co-ordinator
4.	Prof. G. Somasekhar	Principal, S.K. University	External Member
5.	Sri. Saidam Siva Prasad	Chairman, Darwin Laboratories	External Member
6.	Dr. M. Geetha Vani	Professor	Member
7.	Dr. J. Mastanaiah	Professor	Member
8.	Dr. P. Ramakrishna Reddy	Professor	Member
9.	Dr. P. Raghu	Professor	Member
10.	Dr. Md. Sk. Tharik A	Professor	Member
11.	Dr. D. Venkatanarayana	Professor	Member
12.	Dr. K. Rajesh Reddy	Professor	Member
13.	Sri. Chinta Jagadeesh	Executive Officer, Lambda Ltd	Alumni Member
14.	Mr. S. Devaraj (20T11R0016)	IV B. Pharmacy	Student Member

Copy to be circulated to:

The above faculty members

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**Principal**  
**Balaji College of Pharmacy**  
**Rudrampeta, Alamuru Post**  
**ANANTHAPURAMU.**



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Ref. No: BCP/ IQAC/ 2022-23/ 2

Date: 20-09-2022

## CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the Institution, for the academic year 2022-23 will be conducted as detailed below

**Meeting Convened by:** The IQAC Co-Ordinator

**Date & Day:** 23/09/2022; Friday

**Time:** 10:30 AM

**Venue:** Principal's Chamber

### **Agenda:**

1. To review the existing situation about the availability of faculty and staff
2. To review and recommend important facilities and activities related to the T & P Cell
3. To consider, discuss and give approval for the FDPS, Conferences, Workshops, Seminars and Guest Lectures
4. To discuss various measures and initiatives to improve the R & D activities including publications by faculty and students.
5. To review and monitor the Student Attendance
6. To allot faculty for carrying out works for NAAC Accreditation.
7. Any other items with the permission of the chair.

All the members of the IQAC are requested to attend the meeting.

*Reinawa*  
**Co-Ordinator**

Copy to:

All the members of the IQAC

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*Reedhy*  
**Principal**  
**PRINCIPAL**  
Balaji College of Pharmacy  
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8886630042

Date: 24/09/2022

## REPORT ON

### Internal Quality Assurance Cell (IQAC)

A meeting of the IQAC was held on 23/09/2022 at 10.30 AM in the Principal's chamber.

In the meeting, the agenda listed was taken up for discussion and the following are the minutes of the meeting.

## MINUTES OF MEETING (2022-2023)

### **1. To review the existing situation about the availability of faculty and staff**


The Principal reviewed the existing strengths of the faculty and staff available for the current academic year and advised to maintain the faculty ratio according to the student intake as per PCI norms.

### **2. To review and recommend important facilities and activities related to the T & P Cell**

The Principal and Special Officer made recommendations to improve the placements by organizing CRT classes and awareness programs on career opportunities.

### **3. To consider, discuss, and give approval for the FDPS, Conferences, Workshops, Seminars, and Guest Lectures**

The members of the IQAC reviewed the proposals for the organization of various professional development programs for faculty and students like conducting FDPs, Conferences, workshops, and guest lectures from distinguished resource persons from Academia/Industry/Hospitals. The Principal considered the proposals and approved them after suggesting a few recommendations.

  
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**4. To discuss various measures and initiatives to improve the R & D activities including publication by faculty and students.**

The R & D Co-ordinator presented the details of the publications of faculty in various journals and books. The Principal instructed the members to take various measures and initiatives to improve the R & D activities including publication by faculty and students like arranging guest lectures on topics related to writing a research paper effectively.

**5. To review and monitor the Student Attendance**


The Principal reviewed the attendance of students of various programs through the reports of the online Student Attendance monitoring system. Latecomers, and least attendees were identified and suggested necessary actions to be taken through mentoring process. The Principal also instructed the faculty to mark attendance both online and offline regularly.

**6. To allot faculty for carrying out works for NAAC Accreditation.**

The IQAC Co-ordinator gave a proposal to go through the process of NAAC Accreditation to improve the standards of the Institution and gave details of the faculty to be allotted to begin the various criteria works in this direction. The principal appreciated the proposal and assured to put this in force after discussion with the members of the Governing Body in the next Governing Body meeting.

**7. The principal reviewed the performance of students in the Mid exams and instructed the faculty to take measures to improve the performance in the next Mid exams by giving assignments and revise important and difficult topics at least a week before exams.**

The meeting concluded with a vote of thanks by Dr. T. Rajavardhana.

  
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The following members attended the meeting

S.NO	NAME	DESIGNATION	ROLE/POSITION	SIGNATURE
1.	Dr. V. Sreedhar	Principal, BCP	Chairperson	<i>Sreedhar</i>
2.	Dr. T. Sreenivasulu Reddy	Special officer, SBES	Member from Management	<i>T. Sreenivasulu Reddy</i>
3.	Dr. T. Rajavardhana	Professor	Co-ordinator	<i>Rajavardhana</i>
4.	Prof. G. Somasekhar	Principal, S.K. University	External Member	<i>G. Somasekhar</i>
5.	Sri. Saidam Siva Prasad	Chairman, Darwin Laboratories	External Member	<i>Sri. Saidam Siva Prasad</i>
6.	Dr. M. Geetha Vani	Professor	Member	<i>M. Geetha Vani</i>
7.	Dr. J. Mastanaiah	Professor	Member	<i>J. Mastanaiah</i>
8.	Dr. P. Ramakrishna Reddy	Professor	Member	<i>P. Ramakrishna Reddy</i>
9.	Dr. P. Raghu	Professor	Member	<i>P. Raghu</i>
10.	Dr. Md. Sk. Tharik A	Professor	Member	<i>Tharik A</i>
11.	Dr. D. Venkatanarayana	Professor	Member	<i>D. Venkatanarayana</i>
12.	Dr. K. Rajesh Reddy	Professor	Member	<i>Rajesh Reddy</i>
13.	Sri. Chinta Jagadeesh	Executive Officer, Lambda Ltd	Alumni Member	<i>Chinta Jagadeesh</i>
14.	Mr. S. Devaraj (20T11R0016)	IV B. Pharmacy	Student Member	<i>S. Devaraj</i>

*Rejival*

IQAC Co-Ordinator

*Sreedhar*  
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Ref. No: BCP/ IQAC/ 2022-23/ 3

Date: 21-06-2023

## CIRCULAR

A meeting of the Internal Quality Assurance Cell (IQAC) of the Institution, for the academic year 2022-23 will be conducted as detailed below

**Meeting Convened by:** The IQAC Co-Ordinator

**Date & Day:** 24/06/2023; Saturday

**Time:** 10:30 AM

**Venue:** Principal's Chamber

### **Agenda:**

1. To review the actions taken based on the minutes of the last IQAC meeting
2. Review the FDPs/conferences/workshops/seminars conducted by the Institution for the A.Y-2022-2023.
3. To review the progress of works related to NAAC Accreditation
4. To review the reports of the online student feedback system
5. To discuss various activities carried out through Industry – Institute Interaction Cell
6. To review the student placements
7. Any other items

All the members of the IQAC are requested to attend the meeting.

  
Co-Ordinator

Copy to:

All the members of the IQAC

File

  
Principal  
**PRINCIPAL**  
Balaji College of Pharmacy  
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8886630042

Date: 26/06/2023

## REPORT ON

### Internal Quality Assurance Cell (IQAC)

A meeting of the IQAC was held on 24/06/2023 at 10.30 AM in the Principal's chamber.

In the meeting, the agenda listed was taken up for discussion and the following are the minutes of the meeting.

### MINUTES OF MEETING (2022-2023)

#### **1. To review the actions taken based on the minutes of the last IQAC meeting**

The Principal reviewed the various actions taken as per the resolutions made in the last meeting of IQAC and advised to continue the follow-up actions.

#### **2. Review the FDPs/conferences/workshops/seminars conducted by the Institution for the A.Y-2022-2023**

The various heads presented the details of FDPs/conferences/workshops/seminars conducted by the Institution for the A.Y-2022-2023. A total of 2 FDPs, 3 Seminars, and one International seminar were organized. The principal and Special Officer appreciated the efforts made by the faculty, non-teaching staff, and students for making the events successful. The Special Officer recommended conducting many such events in the forthcoming years and expressed that management would always be supportive of conducting such events.

#### **3. To review the progress of works related to NAAC Accreditation**

The Principal and Special Officer reviewed the progress of works related to NAAC Accreditation and appreciated the initiation taken by Dr. T. Rajavardhana and other members of the IQAC. The Principal gave instructions to file IIQA by the end of the

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forthcoming academic year that is 2023-2024, which was decided by the members of the Governing Body in its 33<sup>rd</sup> meeting and also gave suggestions to work in this direction.

#### 4. To review the reports of the online student feedback system

The members of IQAC reviewed the reports of online student feedback on teaching & learning, and curriculum and appreciated the faculty who stood with the highest ratings and advised the faculty with poor ratings to consider the inputs and improve for the next semester.

#### 5. To discuss various activities carried out through Industry – Institute Interaction Cell

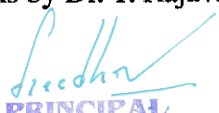
The Principal reviewed the various activities carried out through Industry – Institute Interaction Cell such as Industrial visit and training by B.Pharm 3<sup>rd</sup> Year Students, at reputed labs like Hetero labs, Aurobindo Pharma Limited, RA Chem Pvt. Ltd for 4 weeks, Internships of VI PharmD students at Government General Hospital and other collaborative activities.

#### 6. To review the student placements

The members reviewed the placements of students and appreciated the TPO and the Program Co-ordinators for their efforts. The Principal and Special officer congratulated the students who got placed in various companies & Hospitals through campus drives. The members gave necessary recommendations like conducting more CRT classes and improving the communication skills of the students and imbibing confidence to face the interview boldly.

#### 7. The IQAC Co-Ordinator also presented the details of GPAT/ PGECET coaching classes and program on Career prospects –Opportunities and challenges conducted by the Career Guidance Cell. The members of IQAC appreciated for taking such measures.

The meeting concluded with a vote of thanks by Dr. T. Rajavardhana.

  
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3.	Dr. T. Rajavardhana	Professor	Co-ordinator	<i>Rajavardhana</i>
4.	Prof. G. Somasekhar	Principal, S.K. University	External Member	<i>G. Somasekhar</i>
5.	Sri. Saidam Siva Prasad	Chairman, Darwin Laboratories	External Member	<i>Sri. Saidam Siva Prasad</i>
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8.	Dr. P. Ramakrishna Reddy	Professor	Member	<i>P. Ramakrishna Reddy</i>
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*Rejival*

IQAC Co-Ordinator

*Sreedhar*  
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